

## THE NATIONAL CIVIL WAR FIELD MUSIC SCHOOL

THE NATIONAL ASSOCIATION FOR CIVIL WAR BRASS MUSIC, INC.  
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On behalf of the National Association for Civil War Brass Music and Pamplin Historical Park, we would like to thank you for volunteering to assist the outstanding musical faculty and military staff of the 2010 National Civil War Field Music School!

Military volunteers will assist with drilling the participants in School of the Musician, provide a 24-hour guard, practice skirmish drill and dress parades, and present public demonstrations for Pamplin Historical Park visitors. Civilian volunteers will assist with meals, including heating and serving food and washing dishes, and may also assist with registration or with greeting the public.

In this packet, you will find directions to Pamplin Historical Park, uniform/clothing guidelines for military and civilian volunteers at the School, a list of required and recommended items to bring, a list of items NOT to bring, and an overview of the schedule for the School.

You will also find information on touring Pamplin Historical Park for all participants, volunteers, and their families who want to come early on Friday or stay a couple of hours after the School ends on Sunday to tour the National Museum of the Civil War Soldier and the rest of the grounds. A special guided group tour for School participants, volunteers, and families is also under discussion.

These pages and the resources posted at [www.nationalcivilwarfieldmusicschool.com](http://www.nationalcivilwarfieldmusicschool.com) should provide all the information you need to prepare for your participation in this event. Please read this information carefully and contact us with any questions you may have. We are looking forward to seeing you there.

Sincerely,

Jari Villanueva  
Music Director

Bill Watson  
Military Commander

# THE NATIONAL CIVIL WAR FIELD MUSIC SCHOOL

## GENERAL INFORMATION

### REGISTRATION AND CHECK-IN

Registration will take place at the Hart Farm at Pamplin Historical Park beginning at 2:00 pm on Friday, June 11, 2010 in the Hart Barn.

All military and civilian volunteers **must** submit a signed release form, medical information, and photo permission form before taking part in the School. If you are under 18, your parent or legal guardian must sign the forms in advance or must be present when you register to sign your forms. These forms were included in the registration packet, and you will have received an e-mail after you registered either confirming that all your forms have been completed or reminding you to complete them.

### ORIENTATION

The School begins with orientation at 7:00 pm Friday, so please make sure to arrive in plenty of time to register and settle in before orientation. All fees must be paid in full and all forms must be received by the time you complete your registration if this has not been done already.

### FINAL DRESS PARADE AND CLOSING CEREMONY

The final dress parade and closing ceremony of the School will take place at the Hart Farm at 1:00 pm on Sunday afternoon, and is open to the public. Family and friends are invited to attend and see all participants demonstrate what they have learned during the course of the weekend. Military volunteers will also take part in this dress parade. The closing ceremony will end by 2:00 pm, at which time all volunteers are free to depart.

### TOURING PAMPLIN HISTORICAL PARK (OPTIONAL BUT HIGHLY RECOMMENDED)

If you wish to take advantage of the opportunity to tour Pamplin Historical Park, we encourage you to come early on Friday. Please see the Pamplin Historical Park website for information on hours and admission rates. Touring the Park and The National Museum of the Civil War Soldier can take several hours for those truly interested in the Civil War, so please allow adequate time to enjoy your visit. A special free guided battlefield tour for School participants and volunteers and their families may be offered on Friday. Signups for this tour will be taken as the date approaches.

### EMERGENCY CONTACT INFORMATION

Cell phone use is not permitted during the School. Volunteers may be contacted in the event of an emergency at (804) 712-2180.

### **DIRECTIONS TO PAMPLIN HISTORICAL PARK**

The directions below from the Pamplin Historical Park website take you to the **Main Park Entrance**. If you are planning to arrive early on Friday to tour the Park, use these directions to get to the entrance and pay your admission fee to tour the museum and park.

**If you are going only to the Hart Farm site where the NCWFMS will take place**, follow the same directions **until you get to US Hwy 1**, and then take Rte 670 (Duncan Road) which is 1/4 mile north of the Park entrance. Once on Duncan Rd., look for signs directing you to the NCWFMS and the Hart Farm.

Parents and visitors coming only for the closing ceremony and dress parade on Sunday afternoon should proceed directly to the Hart Farm on Duncan Rd.

Plenty of free parking is available at the Hart Farm site at Pamplin Historical Park.

#### ***From Richmond and Points North:***

Take I-95 south to I-85 south, to Exit 63-A (US Hwy 1 south). Proceed one mile to Park entrance on the left. The Park is 30 minutes south of Richmond, VA.

#### ***From Appomattox and Points West:***

Take U.S. 460 east to US Hwy 1 north. Proceed 1/2 mile to Park entrance on the right. The Park is 90 minutes from Appomattox.

#### ***From Williamsburg, Norfolk, Virginia Beach:***

Take I-64 west to I-295 south. Travel south to Rte 895 west. Take Rte 895 west to I-95 south. Travel south on I-95 to Petersburg. Take I-85 south to Exit 63-A (US Hwy 1 south). Proceed one mile to Park entrance on the left. The Park is 1 hour & 15 minutes from Williamsburg.

#### ***From Suffolk and Chesapeake:***

Take U.S. 460 west. At Petersburg, U.S. 460 becomes I-85. Follow I-85 south to Exit 63-A (US Hwy 1 south). Proceed 1 mile to Park entrance on the left.

#### ***From Charlotte and Raleigh-Durham, NC, and Points Southwest:***

Take I-85 north to Exit 63-A (US Hwy 1 south). Proceed one mile to Park entrance on your left. The Park is 2 hours from Raleigh-Durham.

#### ***From Jacksonville, FL, Myrtle Beach, SC and Points South:***

Take I-95 north to Petersburg and take I-85 south. Proceed approximately 5 miles to Exit 63-A (US Hwy 1 south). Proceed one mile to Park entrance on your left.

### HOUSING

Military and civilian volunteers of the NCWFMS will provide their own period-appropriate tents and will set up camp in the yard near the Hart House. Firewood and water will be provided by Pamplin Historical Park.

Indoor restrooms are available in the Hart Barn and additional portable facilities will be made available if necessary.

Military volunteers of the NCWFMS will provide a 24-hour guard to ensure the safety and security of all participants and respond to any needs for assistance. A Pamplin Historical Park staff member will also be on duty to assist the School staff.

### MEALS

Volunteer registration for the National Civil War Field Music School includes five full period-style meals prepared and served by NCWFMS volunteers. From breakfast on Saturday through dinner (lunch) on Sunday, you will be well fed.

**Do not** bring any modern food or drink, or any snacks, candy, or gum with you. The only exception to this rule is if you are bringing something such as a sandwich to be eaten for supper on Friday evening prior to orientation. If you need additional food at times other than regularly-scheduled meals, for a medical reason, please note that on the appropriate form.

Please **do** bring your canteen for water. You may also bring a tin cup (marked with your name or other identifying mark) for your personal use. Civilian volunteers should bring an appropriate stoneware, ceramic or other drinking cup.

An optional box lunch-style supper can be purchased for Friday evening for \$9.25. If you did not pre-order this meal when you paid your registration fee, you may still do so by e-mailing [fieldmusicschool@nationalcivilwarbrassmusic.org](mailto:fieldmusicschool@nationalcivilwarbrassmusic.org) or sending the order form found in the registration packet. All orders must be submitted by Friday, June 4, 2010.

NOTE - If you have elected not to eat the meals provided by the School, your reduced volunteer registration fee is \$10.00 and you will be responsible for your own meals during the weekend, which must be arranged so as to fit the schedule of the School.

## UNIFORMS FOR MILITARY VOLUNTEERS

There shall be at least one company of Infantry at the National Civil War Field Music School. If one company is formed, it shall be Federal. If two companies are formed, one shall be Federal, the second Confederate (depending on numbers). The military staff commanding the School shall be Federal.

Proper dress and decorum is expected from all Infantry troops. The Infantry will set the example for all the students. This is a garrison event, so troops are expected to have clean uniforms, polished brass, blackened leathers and white gloves.

This is not a campaign event. Bare feet are **not allowed** under any circumstances. Wristwatches, modern footwear and modern eyewear (glasses) are **not allowed**. Sunglasses are **not allowed**. Please see the guidelines below for specific information about uniforms appropriate for the National Civil War Field Music School.

If you have any specific questions about authenticity or need assistance regarding your uniform, please contact [fieldmusicschool@nationalcivilwarbrassmusic.org](mailto:fieldmusicschool@nationalcivilwarbrassmusic.org).

### **Coat (no rank or other insignia, no medals)**

Four button sack coat (fatigue blouse) - US

Shell Jacket - US or CS

Standard enlisted frock coat - US or CS

### **Trousers (no rank)**

Standard sky blue infantry trousers - US

Jeans cloth trousers, either gray, tan or butternut – CS

### **Hat or cap (no corps badges or animal decorations of any kind)**

Forage cap – US

Kepi – CS

### **Shirt**

Military issue shirt (domet flannel) – US

Civilian pattern shirt (cotton shirting or homespun, plaids or stripes, period-appropriate colors) – US or CS

### **Shoes**

Brogans or other period correct leather footwear (such as civilian boots or shoes), either smooth or rough side out

### **Other Items**

Leather belt with brass buckle (US, CS, or state buckle acceptable)

Haversack

Canteen (MANDATORY)

Accoutrements

### CLOTHING FOR CIVILIAN VOLUNTEERS

The School is set up as a military-run event, and technically civilians would not have been present, but your valuable assistance will be much appreciated! All civilian volunteers should strive to add to the authenticity of the living history experience for all the participants, and not detract from it in any way. You may also have the opportunity to interact with the public at times, although most of your work will be outside the public view (as well as literally outside).

#### For female civilian volunteers

Practical work clothing is appropriate for this event, and if you have any aprons, please bring them. You will set up and serve meals and wash dishes and cooking/serving pans. Some cooking or reheating of food will also be required.

- Dresses should be work dresses or day dresses with long sleeves and minimal trim.
- Appropriate underpinnings and shoes should be worn.
- **No** hoop skirts.
- **No** Pagoda sleeve (open sleeve) bodices.
- Absolutely **no** synthetic blend fabrics, PLEASE, for safety reasons. 100% cotton or wool only.
- You will probably not need headwear while working in the kitchen area, but will want some kind of bonnet for when you're outside - straw, fabric covered, quilted, or slat bonnets appropriate to the period are all suitable for this event. Most hats of the period were either fashionable wear or were age specific and as such are not appropriate at this event except for young girls. If you have any questions about bonnets vs. hats, please ask.
- No fancy hairstyles are needed, just part it in the center and pull it back into a bun. Or if you have long hair and want to put it in braids and pin them up, that's fine too. The center part is the critical aspect of the hairstyle. Bangs are not appropriate for this time period.
- Absolutely **no** crocheted snoods.
- Please limit your jewelry to a wedding ring (if applicable) and a brooch for your collar.
- Wristwatches are **not allowed**, but pocket watches are acceptable.
- Modern footwear and eyewear (glasses) are **not allowed**. Sunglasses are **not allowed**.

#### For male civilian volunteers

Everyday or working clothing is appropriate. You will not be doing heavy manual labor, but you will need to be able to do things such as manage a fire pit, serve food, set up benches, tables, and straw bales, and wash dishes and cooking/serving pans, so your good Sunday suit would not be appropriate.

- Absolutely **no** synthetic blend fabrics, PLEASE, for safety reasons. 100% cotton or wool only.
- Appropriate shoes should be worn (please ask if you have any questions).
- You may not need headwear while working in the kitchen area, but please have an appropriate hat for the rest of the time.
- Vests and cravats (neck ties) for male civilians are optional but very appropriate.
- Please limit your jewelry to a wedding ring (if applicable).
- Wristwatches are **not allowed**, but pocket watches are acceptable.
- Modern footwear and eyewear (glasses) are **not allowed**. Sunglasses are **not allowed**.

### **WHAT ELSE TO BRING**

Tent  
Tent poles  
Tent stakes, ropes, etc.  
Blanket(s), bedroll, or sleeping bag (period-correct if possible but modern items are allowed if necessary)  
Pillow (if desired)  
Rubberized ground cloth or poncho for rainy weather (if desired)  
Sleeping cap (if desired)  
Candle lantern with candles and safety matches or flashlight and batteries  
Tooth brush  
Tooth paste  
Soap  
Washcloth & towel  
Bug repellent  
Sunscreen  
Prescription medications (if necessary – please list all medications on medical release form)  
Money for shopping at the quartermaster’s table or at Pamplin Historical Park (if desired)  
Period knapsack for storing personal items in your tent (carpet bag is appropriate for civilian volunteers, modern backpack or duffle bag is acceptable if you do not have a knapsack)  
Period greatcoat or civilian overcoat for chilly weather (if applicable or desired)  
Change of clothes for trip home (if desired)  
Folding chair or camp stool (if desired)  
Other items such as you would have in your tent at a re-enactment for your personal comfort

### **WHAT NOT TO BRING**

Electronic devices of any kind (radios, iPods, video games, CD players, TVs, etc.)  
Food, snacks, candy, gum, soft drinks, etc.  
Wristwatches  
Cell phones  
Alcohol  
Cigarettes  
Cigarette lighters  
Drugs  
Jewelry other than a wedding ring (if applicable)  
Valuables  
Modern items of any kind other than those listed under “What Else To Bring” above

**2010 SCHEDULE OVERVIEW FOR MILITARY VOLUNTEERS**  
(As of May 8, 2010 – subject to change)

**FRIDAY, JUNE 11, 2010**

Opportunity to tour Pamplin Historical Park during park hours, possibility of guided group tour TBA

2:00 PM	Registration opens at the Hart Barn
7:00 PM	Welcome Meeting - Orientation
9:30 PM	Tattoo - Bugle/Fife & Drum
10:00 PM	Extinguish Lights

**SATURDAY, JUNE 12, 2010**

6:15 AM	Reveille
7:30 AM	Breakfast
8:25 AM	Guard Mount
10:30-11:15 AM	Drill & Dress Parade practice
11:30 AM	Dress Parade
12:05 PM	Dinner Call
5:30 PM	Evening Dress Parade - Retreat
6:00 PM	Supper Call
9:30 PM	Tattoo - Bugle/Fife & Drum
10:00 PM	Extinguish Lights

**SUNDAY, JUNE 13, 2010**

6:15 AM	Reveille
7:30 AM	Breakfast
8:15 AM	Church Call (optional period church service)
9:15 AM	Guard Mount
11:15 AM	Dress Parade practice
11:50 AM	Dinner Call
12:55 PM	Assembly/To The Color
1:00 PM	Closing Ceremony, Dress Parade, Pass in Review

NOTE - The above schedule is an overview only. Additional military drill, skirmishing by the bugle, public demonstrations for Pamplin Historical Park visitors, and other activities will also be scheduled.

**2010 SCHEDULE OVERVIEW FOR CIVILIAN VOLUNTEERS**  
(As of May 8, 2010 – subject to change)

**FRIDAY, JUNE 11, 2010**

Opportunity to tour Pamplin Historical Park during park hours, possibility of guided group tour TBA

2:00 PM	Registration opens at the Hart Barn
7:00 PM	Welcome Meeting - Orientation
9:30 PM	Tattoo - Bugle/Fife & Drum
10:00 PM	Extinguish Lights

**SATURDAY, JUNE 12, 2010**

6:15 AM	Reveille – report for Breakfast duty (some may report earlier)
7:30 AM	Breakfast
8:25 AM	Clean up from Breakfast
11:15 AM	Report for Dinner duty
12:05 PM	Dinner Call
1:00 PM	Clean up from Dinner
4:30 PM	Report for Supper duty
6:00 PM	Supper Call
7:00 PM	Clean up from Supper
9:30 PM	Tattoo - Bugle/Fife & Drum
10:00 PM	Extinguish Lights

**SUNDAY, JUNE 13, 2010**

6:15 AM	Reveille – report for Breakfast duty (some may report earlier)
7:30 AM	Breakfast
8:15 AM	Church Call (optional period church service)
9:15 AM	Clean up from Breakfast
11:00 AM	Report for Dinner duty
11:50 AM	Dinner Call
12:30 PM	Clean up from Dinner
1:00 PM	Closing Ceremony, Dress Parade, Pass in Review

NOTE - The above schedule is an overview only. Other activities may also be scheduled.